

Application to exchange apartments

Desired exchange date 20____ - ____ - ____.

Your application, together with your certified reasons for the exchange must be sent us at least two calendar months before your desired exchange date.

An incomplete application will not be considered.

Present tenant – Exchange party 1

First name and surname			Personal ID number	
Address of the apartment			Zip code and city	
Number of adults living in the apartment	Number of children	Current rent	Number of rooms	Area/sq. m.
Email address			Phone	
My parking space to be included in the exchange? <input type="checkbox"/> Yes <input type="checkbox"/> No	My extra storage to be included in the exchange? <input type="checkbox"/> Yes <input type="checkbox"/> No		Only for tenants moving to student accommodation: YES, I have been admitted to/am already studying at Umeå University or SLU Proof is enclosed <input type="checkbox"/>	
Present tenant's reason for exchange. Certification of the reason is enclosed. Read more on the back (page 2)				

Not enough space? Write on a separate sheet of paper.

Tenant moving into the above apartment – Exchange party 2

First name and surname			Personal ID number	
Address of the apartment			Zip code and city	
Number of adults living in the apartment	Number of children	Current rent	Number of rooms	Area/sq. m.
Email address			Phone	
Land lord (if other than AB Bostaden)			Phone to Land lord	
My parking space to be included in the exchange? <input type="checkbox"/> Yes <input type="checkbox"/> No	My extra storage to be included in the exchange? <input type="checkbox"/> Yes <input type="checkbox"/> No		Only for tenants moving to student accommodation: YES, I have been admitted to/am already studying at Umeå University or SLU Proof is enclosed <input type="checkbox"/>	
Present tenant's reason for exchange. Certification of the reason is enclosed. Read more on the back (page 2)				

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You need the landlord's permission to exchange apartments. The terms and conditions for exchanging apartments are laid down in Chapter 12 Section 35 of the Swedish Land Code.

- The tenant has notable cause for the exchange
- The exchange can take place without palpable inconvenience to the landlord (among other things, the exchange party must be conscientious and be able to pay the rent)
- There are no other special arguments against the exchange (such as illegal payment)

Notable causes may for example be

- Changed family circumstances such as a new addition to the family, cohabitant relationship, separation
- Substantially changed finances due to illness, retirement, unemployment
- Change of town/city for work or studies
- Physical disability that entails a need for a lift or a ground floor apartment

An important condition is that the tenant's need for a permanent residence is resolved by the exchange. The tenant must be living in the apartment in question in order to make an exchange.

For more information on how we process your personal information, please visit our website: www.bostaden.umea.se/eng/GDPR or contact Bostaden's Customer Service Center.

Proof

An important part of the basis for our decision is the reason for the exchange. Please therefore enclose proof of (for example):

- Changed finances. If your reason is unemployment, you can enclose a certificate from your unemployment benefit fund.
- State the name and personal identity number of the person you are living with if your reason is a changed cohabitant relationship or separation
- If the exchange concerns a student accommodation, also enclose proof of study at Umeå University or SLU
- If the exchange regards a youth apartment, the Exchange party no 2 have to be in the age between 18 and 25 years.
- The new tenant must enclose a copy of the rental contract from their present landlord (if other than AB Bostaden) and a certificate from the landlord concerning reference and consent to use the apartment in an exchange.

Declaration of truthfulness and consent

I, the undersigned, **hereby declare** that the apartment in which I live is to be used in an exchange and that the exchange will take place if my application is approved. The purpose of the exchange is to acquire new accommodation and live there. I also declare that the parties have not requested or received any form of payment as a condition for the exchange. The right of tenancy may be forfeited if the landlord has been misled or if financial payment has been made or accepted. The undersigned are also aware that the respective landlord will check rent payments, occurrence of disturbances and similar, request credit status information and check income circumstances. No debts may exist at the time of the exchange. Bostaden's apartments are inspected. The exchange may not take place until any inspection costs have been paid. The registration date will also be reset when a new contract has been approved by the landlord.

N.B. The exchange cannot take place until the new rental contracts have been signed

✓ Yes, I also consent to this application becoming my notice of termination of my rental contract and my exchange partner having the right to sign a new rental contract for my present apartment when AB Bostaden has approved the exchange.

Town/city and date

Signature of exchange party I

Both must sign if the present rental contract is in two names

Town/city and date

Signature of exchange party II

Both must sign if the present rental contract is in two names

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